



# LABOUR HIRE SERVICES



GTNT Group is a community based not-for-profit organisation and we have been creating quality training to employment opportunities for 32 years for over 6,500 apprentices and trainees and partnering with over 1,500 Host Businesses across the Northern Territory.

Due to our client requests, GTNT Group expanded our services to offer a tailored labour hire service to assist you in securing skilled personnel for your workplace. All of the benefits at a *minimal cost!*

#### OUR SERVICES INCLUDE:

1. Recruitment & Selection
2. Payroll & administration

#### OPTIONAL SERVICES AVAILABLE:

- ✓ Coaching & mentoring
- ✓ Pre-employment medical testing
- ✓ Psychological assessment
- ✓ Professional development
- ✓ Human Resources support services
- ✓ Work Health & Safety strategies

#### COST

Price is available on request of quotation.

#### 1. RECRUITMENT & SELECTION

*Our recruitment team are dedicated to sourcing the most suitable personnel for your workplace.*

*To ensure quality applicants:*

- Vacancy will be listed on GTNT Group's website and social media platforms
- All applications will be made via online portal
- Pre screening and interview completed
- Industry specific aptitude testing will be conducted, including risk assessments and DiSC profiling
- Advertising of a vacancy in any other form of media can be requested, however this will be at the cost of the host employer.

#### 2. PAYROLL & ADMINISTRATION

*You will be assigned a designated GTNT Group Employment Specialist who will support both parties. In addition our experienced payroll and administration team will provide the following services:*

- Weekly payroll on submissions of time sheets
- Superannuation, including information about superannuation options and contribution
- Manage changes to industrial instruments including Fair Pay Commission increases
- Customised payroll reporting by negotiation
- Management of workers compensations, including return to work plans
- Work Health & Safety (WHS) training for all apprentices